**Riverdale Recreation Advisory Board**

**Meeting Minutes**

Date: April 16. 2020

Meeting Start Time: ­5:00pm via Zoom conference chat due to covid.

Attendance: Dennis V, Aaron T, Brianne G, Grand G, Jamie M, Kenzie M, Alastair M, Everett S, Richard B.

Regrets: Meg V, Ron C

Facilitator: Brianne G.

1. **Approval of Minutes**

Review the February Minutes. Motion: to accept the minutes as presented. Motion: to accept the minutes as presented 1st Dennis V -> 2nd Jamie M -> Carried

1. **Approval of Financial Statement**

Review the Riverdale Recreation Commission financial statement as presented.

* RRC Financial Report – Motion: to approve the RRC financial report as presented Motion: to approve the RRC financial report as presented 1st Aaron T. -> 2nd Kenzie M -> Carried.
* RCC Financial Report – Motion: to approve the RCC financial report as presented. Motion: to approve the RRC financial report as presented 1st Jamie M. -> Alastair M. -> Carried

1. **Reports**

Facilities Report

Programming Report

1. **Old Business**

4a) Community Centre Upgrades

It was brought up that if we could rent the facility out for dryland in the summer. Some hockey teams may use that.

4b) Fundraising

4c) Canteen

Brianne brought it up that Todd had dropped off a resolution that the council was going to over take the canteen and do an analysis that was to be completed by September 2020.

We went over the unsold inventory sheet for the hockey season from Feb 19, 2020 to March 14, 2020 and how much unsold inventory we had in a month. Also went over the gross profit margins on each item with everyone. It was pointed out that we don’t make a 50% profit margin on some things but make it on other products. This could be put together and get us a blended margin of 50%.

We talked about going with different distributors such as Saputo for the milk products. Brianne said that she would try and get in contact with Saputo. We talked about going to a different bakery for buns and speciality products. Brianne was to find out different prices of other bakeries.

Brianne was to contact McCain to see if they would sponsor the Riverdale Community Centre for fries. Souris and Wawanesa do this. Brianne to contact McCain.

Other things we plan to implement would be:

* Not to put the burgers on the bun – unless busy make up no more than 6.
* No pre-chopping lettuce to ensure it doesn’t brown if it wasn’t used the night of the game
* Have a worker do a walk around during second period and do a pre-order for end of game orders
* Ensure that the coaches have been told to coordinate with other teams that if they want food after game they have to pre order by the end of second period
* Left over hamburger patties to be frozen and used for hamburger soup
* Switching from bottles of pop to cans of pop, which we will just buy in Brandon.
* Remove muffins and cinnamon buns from menu except for tournaments
* No pizza buns
* Brianne to write up step by step guide on what to do for whole shift
  + From start – turning on the grills to prepping food to end of the shift printing reports and ensuring that reports are done properly
* Unsold inventory sheet to track what product is getting thrown out/given away to track what our profits could have been
* Talk to McCain about them sponsoring the arena for fries.
* Talk to skating club and youth rec hockey teams to open the canteen during their games to get more revenue for the centre

We planned to reduce items on the menu, Brianne was going to put together spread sheet of how many items were sold from the 2019-2020 hockey season from the till reports. Then sending to Aaron so he can do an analysis and bring results to next meeting

1. **New Business**

5a) Signer for Sensus Account

Brianne brought it up to the board that the people who were able to sign for the census report were people who were no longer sitting on the board. Removing Carson Smith, Heather Fast, and Christa Veitch. Adding Kenzie McNish, Grant Gill, and Jamie McFadden as signers for census account. Motion to move this – 1st Aaron T. -> 2nd Grant Gill -> Carried.

5b) Gift Certificate

Brianne brought it up to do rec games such as bingo, or I spy for gift cards for the rec commission to get people out and active during quarantine. Grant brought it up to use chamber bucks so that they can be used at any eligible store. 1st Kenzie M. -> 2nd Aaron -> Carried

5c) Community Centre Rates

Brianne mentioned that council had asked for the rates of the community centre and surrounding centres. They wanted to know what they charge for their arena, halls, curling clubs, canteen. Brianne had only gotten information for RCC and they went over the price increases for everyone based on 10%, 15%, and 20%.

Kenzie had mentioned that if we raised the prices more for how much work they do for the canteen and building that they could go else where. Raising the rates of minor hockey is not the solution year after year. It was brought up that CanSkate only pays $75 an hour for their ice time and they do not open the canteen. Is there a way that they could either pay more for ice time or they could open the canteen. That was put under review until we could get a hold of skating club.

It was also brought up that youth rec hockey has quite a bit of people in the building during their games that they could have the canteen open and making a profit. Brianne said that she is going to look into putting this in the rec hockey registration for the 2020-2021 season. Or else rec hockey should have to pay a higher rate. Brianne also said she would talk to the coach about what he would prefer for the team as well.

It was brought up that RCI has a volleyball tournament the first weekend of September. They usually get the profits form the canteen, is their a way for the profits to go to RCC for this tournament or pay for the use of the kitchen. It was also brought up that is it possible that losing so much revenue due to covid this year if It would be possible to keep the ice in from summer ice until April to create more revenue for RCC. Brianne also mentioned that Virden keeps their ice in all year except June and August for grad and a bull riding competition. It was asked that Brianne get in contact with Virden and find out why they are able to keep their ice in for the full year. If there is something different that RCC may have to do.

It was also brought up that Dance has not made a payment to RCC yet for 2020. Can we find out if they plan on making their payment sometime soon.

**Open Issues**

1. Adjournment: \_7pm Next Meeting Date: May 12, 2020